**BOURNE FREE 2023**

**STALL HOLDER RISK ASSESSMENT**

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| **Company Name:** |  | |
| **Contact Name:** |  | **Contact Number (s)** |
| **Description of Activity /Stall:** |  | |
| **Date:** |  | **Review Date:** |

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| **What are the significant hazards?** | **Who might be harmed and how?** | **What are the control measures?**  (What are you already doing to control the risk?) |
| Vehicle movement on site and manoeuvring vehicle /trailers  to set up pitch | \*Other traders/ \*BBC staff /\*own staff /\* pedestrians.  **Impact, crush injuries from being hit by a moving vehicle** |  |
| Gazebo /temporary structure moving or blowing away in strong winds | \*General public /\*Staff /\*Volunteers.  **Minor, major injuries from being hit by unsecured structures** |  |
| - Manual handling -setting up and packing away - Moving/ lifting stock | \*Staff/ \*Volunteers. **Musculoskeletal injuries from lifting, carrying, moving awkward heavy objects** |  |

**Risk Assessment cont….**

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| Fire on stall | \*Staff/\* Volunteers / \*General public.  **Smoke inhalation, burns, death** |  |
| Use of diesel generator including refuelling, spillages of fuel, storage of fuel and where positioned | \*Staff/\* Volunteers / \*General public.  **Slips, trips, diesel fumes, fire or explosion** |  |
| Use of Gas cylinders including securing and storage of full and empty cylinders | \*Staff/\* Volunteers / \*General public.  **Leaks, fire or explosion** |  |
| Electrical faults | \*Staff/\*Volunteers/ \*General public.  **Electric shock, burns , fire from overloaded sockets or faulty equipment** |  |
| Falls from height when erecting displays using step ladder/ladders etc | \*Staff /\*Volunteers.  **Minor, major injuries, death from falling from height** |  |
| Slips and trips e.g. trailing wires, cables/spillages/ untidy  stock/rubbish | \*Staff/ \*Volunteers / \*General public.  **Minor injuries cuts, grazes,**  **fractures** |  |
| Food Safety /hygiene issues | \*Staff /\*Volunteers/ \*Customers. | Food Safety /hygiene issues |
| Food poisoning, illness from poor hygiene or food stuffs not stored at correct temperature | No food handling | Food poisoning, illness from poor hygiene or food stuffs not stored at correct temperature |
| Adverse weather conditions | \*Staff/\* Volunteers | Adverse weather conditions |
| Dehydration, sunburn, sunstroke etc in hot weather. Slips, falls or hyperthermia in severely cold or wet weather | 2 hours painting only (by myself), will use sun protection and drink water, will use appropriate clothing | Dehydration, sunburn, sunstroke etc in hot weather. Slips, falls or hyperthermia in severely cold or wet weather |
| **Other** (please add other hazards if applicable if not covered above) |  |  |

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| COVID RISK ASSESSMENT | PLEASE OUTLINE THE RISKS HERE YOUR MITIGATIONS HERE | PLEASE OUTLINE THE MITIGATIONS HERE |
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\***Enter N/A or** **delete where not applicable**

The below is **not** an exhaustive list but an aid to help identify significant risks. Where appropriate please mark sections as not applicable, **add** further hazards (if required),information and/or delete.  **Please clearly state in bullet points, the measures you have taken to reduce the risk.**

For further information on risk assessment, please go to <http://www.hse.gov.uk/risk/index.htm>